Welcome to St. James, MN

The City of St. James is a Home Rule Charter City (updated in 1998).

The city is divided into two wards with Armstrong Boulevard being the division between ward one and ward two. Two Aldermen represent each ward and one Alderman is an at large position. The Aldermen are elected to a four year term. The Mayor is a two year term and the Mayor has no vote in the proceedings of council meetings except in the case of a tie vote. The City Manager is the head of the administrative branch of city government and is responsible for the day to day operation of the various city departments (except for the Police Department—which is the responsibility of the Mayor). The City Council meets on the 1\textsuperscript{st} and 3\textsuperscript{rd} Tuesdays of each month at the Community Building at 5:30 p.m. Council meetings are broadcasted live on Mediacom Public Access channel and on the city’s Utube channel.

Important phone numbers & websites:

City of St. James City Hall
124 Armstrong Blvd S, PO Box 70
507-375-3241

City Website:
http://www.ci.stjames.mn.us

⇒ Utility Information
⇒ City Ordinances, City Council meetings
⇒ Detailed Permit Information & Applications
⇒ Park Listings, Swimming Pool, Campground, Movie Theater

Community/ Chamber of Commerce Website:
https://discoverstjamesmn.com/

⇒ Event Calendar
⇒ Things to do in St. James
⇒ Business Directory
⇒ Housing Information
⇒ MORE detailed information on moving to St. James

Mayor Gary Sturm

Community Directory

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone number</th>
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<tbody>
<tr>
<td>City Hall</td>
<td>507-375-3241</td>
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<tr>
<td>Chamber of Commerce</td>
<td>507-375-3333</td>
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<tr>
<td>Watonwan County Library</td>
<td>507-375-1278</td>
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<tr>
<td>St. James School District</td>
<td>507-375-5974</td>
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<tr>
<td>St. James Post Office</td>
<td>507-375-5271</td>
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<tr>
<td>St. James Police</td>
<td>507-375-3121</td>
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<tr>
<td>St. James Fire &amp; Rescue</td>
<td>911</td>
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<tr>
<td>Mayo Clinic Health System</td>
<td>507-375-3261</td>
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<tr>
<td>Community Building</td>
<td>507-375-4370</td>
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<tr>
<td>Health &amp; Human Services</td>
<td>507-375-3294</td>
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<tr>
<td>License Center</td>
<td>507-375-1219</td>
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facebook.com/stjames.mn
facebook.com/discoverstjamesmn
**IMPORTANT CITY INFORMATION**

**Snow Emergency**
The City of St. James may declare a snow emergency after an accumulation of three (3”) inches or more of snowfall. During a snow emergency, no vehicle may park on any city street until the street has been completely cleared / plowed from curb to curb.

Any vehicle parked in violation of this parking restriction shall be issued a $25 ticket for the first offense, and a $50 ticket for subsequent offenses during the same snowfall. Vehicles found in violation will also be towed at the owners’ expense.

Check the City of St. James website for more information or call the snow emergency line at 507-375-8296.

**Lawn & Weed Maintenance**

Mowing grass into the street is prohibited. Grass in the street not only clogs up the storm sewer system, which can cause street flooding and possible water backup into homes, it is also environmentally damaging to St. James Lake and St. James Creek.

Residents are responsible for the clean-up of yard debris, grass and other garden related material. The compost site is available for disposal of these items.

Volunteer trees growing next to the foundation of buildings should be removed as they can cause cracks in your foundation and harm the structure of the building.

**Animal License**

An animal license is only required for canines over the age of three (3) months. Cats are exempt from being licensed in the City of St. James. All canines residing within city limits are required to have a dog tag that has been issued by the City of St. James for the current year. In order to acquire this dog tag you will need to go to City Hall with proof of current rabies vaccine on your animal from a licensed veterinarian and a pay a fee of $5.00. A dog license will then be issued. This license will only be valid through December 31 of the year that you have applied for and renew annually.

**Rental License**
The City of St. James requires that all landlords obtain a rental license. Any house that is occupied by anyone other than the owner of the property, even if it is a family member, is considered to be a rental property. A rental license must be applied for each year and will be good through the 31st of December. A fee of $40.00 will be collected at the time that the rental application is received.

**Building permits**
Governed under the MN Building Code, permits are required for any owner or contractor who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy/use of a building or structure.

**Burning Permits**
Burning permits are available at City Hall for no charge. Burning is allowed to take place May 1st through May 31st and October 15th through December 1st between the hours of 8:00 o’clock a.m. and 8:00 o’clock p.m.

**Dumpster Permit**
The City of St. James requires you to apply for a dumpster permit if you plan to rent a dumpster for any reason. The permit is available at no charge and can be acquired by stopping at City Hall and filling out the dumpster application. The City will need to know what company you are renting the dumpster from before we can issue the permit.
Register Pets
All dogs must be licensed and tagged by the city. The cost is $5.00. Visit City Hall to obtain license and tags.

Register to Vote
Voter registration and absentee voting, is conducted by the Watonwan County Auditor’s Office, 710 Second Avenue South, St. James, MN 56081, (507) 375-1210

Sign up for Weather Alerts
All residents of Watonwan are encouraged to register with CodeRED by going to www.public.coderedweb.com. Those without internet access may call 507-375-5841 Monday through Friday (8:00am-4:00pm) to supply information over the phone.

Sign up for City Notices
Go to www.ci.stjames.mn.us and sign up for Notify Me to receive important city notices.

St. James Public Utilities Billing Process

- Meters read 15th of Month
- Bills mailed by 1st of Month
- Late fees assessed and delinquent notices sent the 11th on unpaid balance
- Sign payment agreement by the 20th to extend to last day of month
- Pay Bill by 10th of Month
- Pay Bill
- Unpaid Utilities subject to disconnect after the 20th

Water and Electric
City of St. James
507-375-3241
Visit St. James City Hall at 124 Armstrong Blvd. South to set up utilities in person and pay deposits. Deposits are $200 for any person renting or purchasing home by Contract for Deed.

Garbage Services
West Central Sanitation
1-800-246-7630 (toll free)
Bags can be purchased at Superfair Foods located at 518 Armstrong Blvd N. A container can be rented from West Central Sanitation, but you must contact them for garbage services. City utilities do not have garbage services.
PICK UP SCHEDULE:
North of railroad tracks—Fridays
South of railroad tracks—Tuesdays

Recycling Services
Hometown Sanitation
507-375-1122 (Office)
1-877-545-4877 (Toll free)
Must contact Hometown Sanitation for recycling container.
PICK UP SCHEDULE:
North of railroad tracks—every other Thursday
South of railroad tracks—every other Friday

Natural Gas Services
Center Point Energy
1-800-245-2377 (Customer Service)
1-800-342-4166 (Service Meter Changes)

Communication Services
Mediacom- 1-507-835-2356
Centurylink— 1-855-891-4083
Christensen Communications– 1-507-642-5555
Verizon Wireless- (True Value)- 1-507-375-4151

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